

## COMMUNICATION

- Between Coordinating Committee and Planning Committee
  - Timely Communication
- Unclear about subcommittee
  - Purposes?
  - When they meet?
- Deficiencies/Discrepancies
  - No standardization
  - Emails not always received
  - Result Based
  - Too much dependence on email
- Who gets what, regarding Planning Committee/Coordinating Committee/  
Sub-committee meetings?
  - “I didn’t get notified” – names dropped from list
- Email overload
- Multiple lists – for whom do you speak?
- Responsible to show up