



2013 NEAR-TERM WORK PLAN | SOUTHERN SIERRA IRWMP

Updated July 10, 2013

This work plan identifies Coordinating Committee and Regional Water Management Group (RWMG) meetings and goals for June, 2014 through January, 2014, and associated project milestones.

#	MEETING DATES, TIMES, AND LOCATIONS	MEETING GOALS
1.	Coordinating Committee June 28, 2013 1 pm to 3:30 pm Teleconference only	<ol style="list-style-type: none"> 1. Review July 11 agenda and materials; 2. Provide update on scope/budget/schedule for planning grant 3. Review and recommend work plan and tasks for outreach meeting, including dates <ol style="list-style-type: none"> a. Review a list and outline outreach materials (and include this in work plan – outline, draft, and finalize) 4. Review and recommend short-term work plan
2.	RWMG July 11, 2013 1:00 pm to 5:00 pm Visalia	Working from Coordinating Committee recommendations: <ol style="list-style-type: none"> 1. Review and address outstanding Action Items; 2. Share SSIRWM logo; 3. Work Plan and Schedule – walk through, who’s doing what and what timeframe; 4. Review scope/budget for planning grant; 5. Approve work plan and tasks for outreach meeting, including dates; 6. Approve near-term work plan; 7. Provide feedback on draft outreach materials – for use in August – high-level simple handouts that give flowchart of process, activities to date and upcoming, and points of engagement for the public; 8. Building on the existing Communication Plan, get feedback and ideas on public communication to solicit participation in the August meeting.
3.	Outreach Meetings August 8, 12, 2013	<ol style="list-style-type: none"> 1. From the Facilitation Support Services request: “The goals of public participation are to (1) generate interest and provide information about the benefits of IRWM in the region; and (2) receive comments and ideas from the public and incorporate these comments into the IRWM Plan.” 2. Suggested, simpler language: (1) Raise awareness and share information with people about the IRWM planning process and opportunities for public engagement, and (2) Obtain feedback on watershed-related materials based on the knowledge of residents and community members.

4.	Coordinating Committee September 13, 2013 1 pm to 3 pm Teleconference only	1. Review and address outstanding action items; 2. Review governance and region description materials/chapters; 3. Review website materials and drafts; 4. Review quarterly report materials; 5. Review public outreach plan.
5.	Coordinating Committee October 1, 2013 2 pm to 4 pm Teleconference only	1. Review and address outstanding action items; 2. Recommend governance and region description materials/chapters; 3. Recommend website materials and drafts; 4. Review goals and objectives. 5. Recommend public outreach plan; 6. Recommend RWMG meeting agenda.
6.	RWMG October 10, 2013 1 pm to 5 pm Fresno	1. Review and address outstanding action items; 2. Review/approve governance and region description materials/chapters; 3. Approve website materials and drafts; 4. Review goals and objectives.
7.	Coordinating Committee November 14, 2013 1 pm to 3 pm Teleconference only	1. Review and address outstanding action items; 2. Recommend goals and objectives; 3. Review draft resource management strategies; 4. Review data management plan; 5. Review DAC outreach materials; 6. Recommend final governance materials; 7. Recommend final region description; 8. Recommend website. 9. Recommend RWMG meeting agenda.
8.	RWMG December 12, 2013 1 pm to 5 pm Visalia	1. Review and address outstanding action items; 2. Review integration materials; 3. Review DAC outreach materials; 4. Approve goals and objectives; 5. Review draft resource management strategies; 6. Review data management plan; 7. Approve final governance materials; 8. Approve final region description; 9. Approve website.

9.	Coordinating Committee January 10, 2014 1 pm to 3 pm Teleconference only	1. Review and address outstanding action items; 2. Recommend resource management strategies; 3. Review data management plan; 4. Review regional coordination chapter; 5. Review projects materials/chapter; 6. Review data needs list; 7. Review quarterly report materials; 8. Review DAC materials; 9. Recommend RWMG meeting agenda; 10. Recommend near term work plan.
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Work Plan Meeting Dates – these are the dates listed above in the table:

1. July 11, 1-5 RWMG meeting;
2. August 8, 12 - Public Outreach Meetings
3. September 13, 1-3 CC meeting;
4. October 1, 2-4 CC meeting;
5. October 10, 2013, 1-5, RWMG meeting;
6. November 14, 2013, 2-430, CC meeting;
7. December 12, 2013, 1-5, RWMG meeting;
8. January 10, 2014, 1-330 pm – CC meeting.

Additional RWMG dates reserved for February through September 2014 follow. Please note that RWMGs will generally be held every other month, on the second Thursday, when possible. Coordinating Committee meetings are also listed below. RWMG dates are in bold for easy identification.

Additional hold dates for meetings:

1. February 5, 2014, 1-330, CC meeting
- 2. February 13, 2014, 1-5, RWMG meeting, Fresno;**
3. March 7, 2014, 1-330, CC meeting;
4. April 1, 2014, 10-1200, CC meeting;
- 5. April 10, 2014, 1-5, RWMG meeting, Visalia;**
6. May 9, 2014, 1-300, CC meeting;
7. June 3, 2014, 1-300, CC meeting;
- 8. June 12, 2014, 1-5, RWMG meeting, Fresno.**
9. July 11, 2014, 1-300, CC meeting;
10. August 15, 2014, 1-300, CC meeting;
- 11. September 11, 2014, 1-5, RWMG meeting, Visalia.**