

RESOLUTION

- Call in if going to be late for meetings
- Identification of representation when wearing multiple hats
 - Self introduction, name and organization
- Webpage:
 - Calendar of Planning Committee/Coordinating Committee meetings and conference calls. * Advance notice: Planning Committee – 1 month / Coordinating Committee – 5 days (Project Manager can call within 5 days if pressing need)
- Uses of snail mail – to be refined ASAP:
 - RFP's
 - Legal items
 - Consultants selection
 - Re: public funding
- Coordinating Committee: Clarify Coordinating Committee recommendations to Planning Committee;
- Email list: one address per person
 - Review / edit
- Each responsible to relay concerns in writing to someone to convey our ideas to Coordinating Committee/Planning Committee, if you can't attend.
- Process for resolving conflict/concern: go to Bobby Kamansky, who resolves himself, take to Planning Committee etc.
- Clarify role of facilitator/project manager.
- Minutes from the previous meeting available at the next meeting.